

Republic of the Philippines  
Province of Tarlac  
MUNICIPALITY OF PURA

-oOo-

**OFFICE OF THE SANGGUNIANG BAYAN**

---

**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG  
BAYAN OF PURA, TARLAC HELD AT THE SB SESSION HALL ON THURSDAY,  
DECEMBER 15, 2016**

---

PRESENT:

Hon. MANUEL N. MADDELA JR. -----	Municipal Vice Mayor & Presiding Officer
Hon. FREDDIE D. DOMINGO -----	Municipal Councilor
Hon. ALAIN CARLO F. SAWIT-----	Municipal Councilor
Hon. TIMOTEO D. BALMORES-----	Municipal Councilor
Hon. JOHN PAUL M. BALMORES-----	Municipal Councilor
Hon. NENITA M. CABARIOS-----	Municipal Councilor
Hon. BERNABE P. IDMILAO-----	Municipal Councilor
Hon. KELLY G. AGANON-----	Municipal Councilor
Hon. NOEL C. MELEGRITO-----	Ex-Officio Councilor ( <i>Liga</i> )

ABSENT:

Hon. REBHENJER J. CARATIQUIT-----	Municipal Councilor ( <i>Excused Absence</i> )
-----------------------------------	---

**RESOLUTION NO. 138**

Series of 2016

**A RESOLUTION AUTHORIZING THE TRANSFER OF NEMESIA ORZAME, COMPUTER OPERATOR I, FROM THE ACCOUNTING OFFICE TO THE MUNICIPAL AGRICULTURE OFFICE; ARLENE CORDOVA, COMPUTER OPERATOR I, FROM THE MUNICIPAL AGRICULTURE OFFICE TO THE MAYOR'S OFFICE; AND FATIMA JOYCEE BISTAYAN, ADMINISTRATIVE AIDE IV, FROM THE MAYOR'S OFFICE-OPERATION OF MARKET TO THE ACCOUNTING OFFICE**

WHEREAS, the Local Government Code of 1991 provides that the Local Chief Executive of every Local Government Unit shall be responsible for human resource and development in his unit and shall take all personnel actions in accordance with the Constitutional provisions on civil service, pertinent laws, and rules and regulations thereon, including such policies, guidelines and standards as the Civil Service Commission may establish;

WHEREAS, the Office of the Sangguniang Bayan received a letter from the Office of the Local Chief Executive seeking approval of the transfer of 3 municipal employees, namely: **NEMESIA ORZAME, Computer Operator I, ARLENE A. CORDOVA, Computer Operator I,** and **FATIMA JOYCEE BISTAYAN, Administrative Aide IV,** from one department to another;

WHEREAS, after a series of inquiries during a hearing by the Sanggunian held for the said purpose, the Sanggunian is convinced that the said transfers are proper and within the ambit of law and existing rules and regulations;

**NOW THEREFORE, on unanimous motion presented, be it:**


(Page 2 of Resolution No. 138, Series of 2016)

**RESOLVED**, as it is hereby resolved, to approve the transfer of **NEMESIA ORZAME, Computer Operator I**, from the Accounting Office to Municipal Agriculture Office; **ARLENE CORDOVA, Computer Operator I**, from the Municipal Agriculture Office to the Mayor's Office; and **FATIMA JOYCEE BISTAYAN, Administrative Aide IV**, from the Mayor's Office-Operation of Market to the Accounting Office


**RESOLVED FURTHER**, to furnish copies of this resolution to all concerned for their information and guidance.

UNANIMOUSLY ADOPTED.

CERTIFIED CORRECT:

  
**JOVITO P. PUNZALAN**  
SB Secretary

ATTESTED:

  
**Hon. MANUEL N. MADDELA JR.**  
Municipal Vice Mayor & Presiding Officer